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**TO: Contract Provider**

**FROM: Rhyan Miller, SAPT Administrator**

**DATE: September 8, 2016**

**SUBJECT: CalOMS Compliance**

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SAPT Contracted Providers:

Our SAPT programs are again out of compliance with CalOMS requirements. This has been an ongoing State audit finding and DHCS has indicated this as a corrective action mandate to RUHS BH. The County-Provider agreement states (paraphrased):

XVI; Section-Reports; Paragraphs- A-C; Provider receiving public funding must report California Outcomes Measurement Service (CalOMS) data for all of their clients by the 5<sup>th</sup> of every month. Failure to submit quality data, standards set by the State, could result in the County withholding funds.

If your agency is out of compliance, we have included consumer data that is currently out of compliance. Please have CalOMS information submitted no later than two weeks from the date of this email to SAPT Administration. The consequence for failure to do so will be to withhold the current month's and any future months payment until your agency is compliant and current.

Moving forward with the Waiver, it is imperative to stay on top of documentation for admissions and discharges (for all consumers including private pays). To mitigate future non-compliance, please set up protocols for your administrative staff to run the PVD1001 report in RDS monthly to identify consumers who need annual updates prior to the 365 day mark, and/or CalOMS discharge paperwork for clients who are no longer receiving services. Administration will monitor the Open Admissions report and inform me of non-compliance. Your payment may be withheld if your agency is consistently non-compliant.

If you have any questions about this process or accessing RDS, you may contact Nicole Shaverdi at (951) 955-2302.

A handwritten signature in blue ink that reads "Rhyan Miller".

Rhyan Miller, Program Administrator  
Substance Abuse Prevention & Treatment Administration